

This agreement is made on _____ (DATE) and will continue until _____ (THE "PERIOD")
Between _____ (THE "TEACHER")
of _____ (ADDRESS)
who may be contacted on _____ (TELEPHONE) _____ (EMAIL)
AND _____ ("THE STUDENT")
WHERE THE STUDENT IS AGED 18 YEARS OR ABOVE AND CONSIDERED AN ADULT
of _____ (ADDRESS)
who may be contacted on _____ (TELEPHONE) _____ (EMAIL)

1. Whereby it is agreed:

- 1.1 The Teacher will provide _____ lessons lasting _____ minutes every _____ (SPECIFY WEEK, MONTH, TERM) via an agreed online teaching platform.
- 1.2 The Teacher will provide an agreed schedule of lessons detailing dates and times prior to lessons commencing. The dates and times of the lessons may be changed if both the Teacher and Student agrees.
- 1.3 The fee per lesson is £ _____ (☐ INC VAT ☐ EX VAT).
- 1.4 This agreement relates to a block booking of _____ lessons for the Period itemised above, payable in full and in advance on receipt of an invoice from the Teacher. Late payment may result in a delay to lessons starting.

2. Cooling off period

- 2.1 The Student has a legal right to cancel this agreement and receive a refund under the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations (2013) during the 'cooling off period' which starts from the date of this agreement and ends 14 days later. To cancel the agreement, the Student should let the Teacher know by email that he/she has decided to cancel. The Teacher will confirm receipt of this email and arrange a refund for lessons not received. Reimbursement will be made using the same means of payment for the initial transaction, unless agreed otherwise.
- 2.2 If the Student requires the Teacher to commence teaching immediately and such teaching is provided before the 'cooling off' cancellation period expires, the Student acknowledges that he/she will lose the right to cancel. This is because the contract has been fully performed within the cancellation period.
- 2.3 PLEASE NOTE: by signing this agreement the Student provides the authority for the Teacher to commence work within the 'cooling off' cancellation period and there will be

no right to cancel or the Student will cease to have the right to cancel, once the Teacher's services have been fully performed. In those circumstances the Student will not be able to benefit from a right to cancel which he/she would otherwise have had if he/she had not provided the above authority.

- 2.4 The Student acknowledges that he/she has received the above warning. By signing this agreement, the Student confirms that he/she still requires the Teacher to commence Teaching immediately upon the contract being concluded and before the end of the cancellation period.
- 2.5 A decision to discontinue lessons after the 'cooling off period' by the Student or Teacher requires written notice of _____ (WEEKS). If the Student discontinues lessons with insufficient notice, the Student will be liable to pay fees for those lessons not taken during the notice period.

3. General

- 3.1 The Student is responsible for ensuring that he/she is available for the arranged online lesson as confirmed by email with the Teacher. Delays or technical interruptions encroaching into this time will be considered as time provided.
- 3.2 If no notice to discontinue lessons has been served as above and the Student fails to attend an arranged online lesson as confirmed by email with the Teacher, fees for that lesson remain payable and no refund of any fees paid in advance will be given.
- 3.3 Should a lesson be missed by the Teacher for whatever reason, the Teacher will either provide a replacement lesson at an agreed time or issue a credit note.
- 3.4 Extra lessons may be scheduled at any other time by mutual agreement and at a cost agreed between the Student and Teacher.